



# Front Desk Receptionist needed Loosen up Bodywork

Loosen up Bodywork is looking for a full time Front Desk receptionist for our clinical massage practice. We have 2 locations in need of some assistance. One in **Danville** and one in **Walnut Creek**.

The front desk receptionist is a crucial part of our practice especially in our new environment. This person is the first interaction that everyone has with our practice and is in charge of ensuring that our customers and therapists have all the tools and information they need for a smooth experience.

The person for this position must have the ability to prioritize tasks and direct both customers and therapists.

We are a locally-owned small business, so this position has a big impact on our whole team. If you're ready to join a team of highly motivated and energetic people and you want to be part of a company where your work is recognized and makes a difference, then you are exactly who we are looking for.

Please send us your resume with a brief explanation of why you think you are a good fit for us to [gina@loosenubodywork.com](mailto:gina@loosenubodywork.com). Be sure to include at least 2 references as well.

We look forward to hearing from you soon!